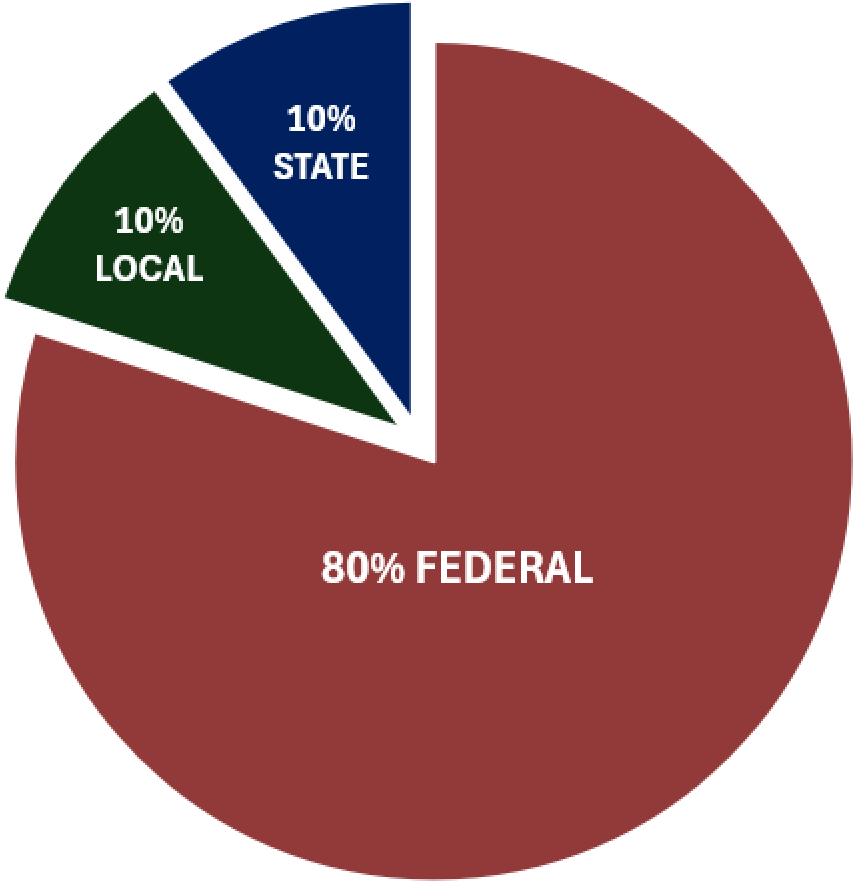
Charlottesville-Albemarle MPO
FY26 Unified Planning Work Program

July 1, 2025 – June 30, 2026

CA-MPO Technical Committee
April 15, 2025

Background and Purpose

- The Unified Planning Work Program (UPWP) identifies all transportation planning activities to be undertaken by the CA-MPO for FY26 (July 1 – June 30)
- Serves as the CA-MPO budget and work plan
- Major regional priorities and deliverables



Changes to the Draft FY26 UPWP

- Staff received updated PL funding allocations from VDOT that reflect an increase of $5,453 for the total FHWA/VDOT total allocation
- Additional funds were split proportionally across all three tasks
- Staff have **not** received final VDOT SPR allocations
- Staff have **not** received FTA allocations from DRPT

FY26 Work Program: Funding by Source

Funding Source	Federal	State	Local	Total
	80%	*10%*	*10%*	*100%*
FY-26 PL-FHWA/VDOT Funding	$ 238,680.40	$ 29,835.05	$ 29,835.05	$ 298,350.50
FY-24 PL-FHWA/VDOT Passive Rollover	$ 35,802.37	$ 4,475.30	$ 4,475.30	$ 44,752.97
FY-25 PL-FHWA/VDOT Active Rollover	-	-	-	-
FY-26 PL-FHWA/VDOT Total	**$ 274,482.77**	**$ 34,310.35**	**$ 34,310.35**	**$ 343,103.47**
FY-26 FTA/DRPT Funding	$ 109,480.80	$ 13,685.10	$ 13,685.10	$ 136,851.00
FY-25 FTA/DRPT Active Rollover	-	-	-	-
FY-26 FTA/DRPT Total	**$ 109,480.80**	**$ 13,685.10**	**$ 13,685.10**	**$ 136,851.00**
PL-FHWA/VDOT + FTA/DRPT Total	**$ 383,963.58**	**$ 47,995.45**	**$ 47,995.45**	**$ 479,954.47**
VDOT SPR	**$ 162,000.00**	**$ 40,500.00**	**-**	**$ 202,500.00**
Total FY26 Work Program	**$ 545,963.58**	**$ 88,495.45**	**$ 47,995.45**	**$ 682,454.47**

Note: *FTA and VDOT SPR funds are placeholder amounts. Values will be corrected in future drafts once actual budgets are provided late FY25.*

FY26 Work Program: Funding by Task

Funding Source	Task 1: Program Administration	Task 2: Long-Range Transportation Planning	Task 3: Short-Range Transportation Planning and Local, State, and Federal Agency Assistance	Total
	25%	*30%*	*45%*	*100%*
FY-26 PL-FHWA/VDOT Funding	$ 74,587.63	$ 89,505.15	$ 134,257.73	$ 298,350.50
FY-24 PL-FHWA/VDOT Passive Rollover	$ 11,188.20	$ 13,425.84	$ 20,138.76	$ 44,752.79
FY-25 PL-FHWA/VDOT Active Rollover	$ -	$ -	$ -	
FY-26 PL-FHWA/VDOT Total	**$ 85,775.82**	**$ 102,930.99**	**$ 154,396.48**	**$ 343,103.47**
FY-26 FTA/DRPT Funding	$ 34,212.75	$ 41,055.30	$ 61,582.95	$ 136,851.00
FY-25 FTA/DRPT Active Rollover	$ -	$ -	$ -	
FY-26 FTA/DRPT Total	**$ 34,212.75**	**$ 41,055.30**	**$ 61,582.95**	**$ 136,851.00**
FY26 PL-FHWA/VDOT + FTA/DRPT Total	**$ 119,988.57**	**$ 143,986.29**	**$ 215,979.43**	**$ 479,954.47**
VDOT SPR	**$ 50,625.00**	**$ 60,750.00**	**$ 91,125.00**	**$ 202,500.00**
Total FY26 Work Program	**$ 171,613.57**	**$ 204,736.29**	**$ 307,104.43**	**$ 682,454.47**

Note: *FTA and VDOT SPR funds are placeholder amounts. Values will be corrected in future drafts once actual budgets are provided late FY25.*

Task 1: Program Administration

Task 1 PL and FTA: *$119,988.57*

190 (PL)		
1A. General Administration, Reporting, and Compliance with Regulations	*Monthly progress reports and invoices* *FY26 UPWP Implementation* *FY27 UPWP Development*	$ 17,155.16
1B. Staffing Committees	*Attendance and prep for Policy Board, Technical Committee, CTAC, RTP, CARTA*	$ 32,165.93
1C. Public Outreach, Public Participation, Title VI	*Public notices* *Website updates* *Public Outreach Plan, Public Participation Plan, Title VI Implementation Plan*	$ 8,577.58
1D. Information Sharing and Professional Development	*Monthly and quarterly transportation update meetings (VAMPO, OIPI, CTB)* *Biannual joint MPO meetings with SAWMPO* *Relevant training, workshops, seminars, summits, conferences*	$ 27,877.14
Total		$ 85,775.82

191 (FTA)		
1A. General Administration, Reporting, and Compliance with Regulations	*Monthly progress reports and invoices* *FY26 UPWP Implementation* *FY27 UPWP Development*	$ 6,842.55
1B. Staffing Committees	*Attendance and prep for Policy Board, Technical Committee, CTAC, RTP, CARTA*	$ 12,829.78
1C. Public Outreach, Public Participation, Title VI	*Public notices* *Website updates* *Public Outreach Plan, Public Participation Plan, Title VI Implementation Plan*	$ 3,421.28
1D. Information Sharing and Professional Development	*Monthly and quarterly transportation update meetings (VAMPO, OIPI, CTB)* *Biannual joint MPO meetings with SAWMPO* *Relevant training, workshops, seminars, summits, conferences*	$ 11,119.14
Total		$ 34,212.75

Task 2: Long Range Transportation Planning

Task 2 PL and FTA: *$143,986.29*

195 (PL)		
2A. Comprehensive Safety Action Plan	*Safe Streets and Roads for All (SS4A) discretionary grant with mid-FY26 completion date*	$ 20,586.20
2B. Travel Demand Model Update	*Coordinate meetings and collect data* *Collect local government staff feedback on growth projections*	$ 20,586.20
2C. Travel Demand Management Study	*Review and synthesis of previously-completed regional studies* *Review of regional travel demand model and assess existing parking capacity* *Identify TDM strategies including park and ride, bike/ped, transit*	$ 41,172.39
2D. Coordinated Human Services Mobility (CHSM) Plan Update	*Provide human services program data, as requested* *Coordinate with providers, as necessary* *Participate in working groups, focus groups, etc. and complete surveys, as requested*	$ -
2E. Three Notched Trail Coordination	*Participate in Master Plan Technical Committee* *Collect and/or provide data* *Support other Three Notched Trail planning efforts*	$ 15,439.65
2E. Long Range Transportation Plan	*Review and amend the LRTP, as necessary*	$ 5,146.55
Total		$ 102,930.99

196 (FTA)		
2A. Comprehensive Safety Action Plan	*Safe Streets and Roads for All (SS4A) discretionary grant with mid-FY26 completion date*	$ -
2B. Travel Demand Model Update	*Coordinate meetings and collect data* *Collect local government staff feedback on growth projections*	$ 8,211.06
2C. Travel Demand Management Study	*Review and synthesis of previously-completed regional studies* *Review of regional travel demand model and assess existing parking capacity* *Identify TDM strategies including park and ride, bike/ped, transit*	$ 16,422.12
2D. Coordinated Human Services Mobility (CHSM) Plan Update	*Provide human services program data, as requested* *Coordinate with providers, as necessary* *Participate in working groups, focus groups, etc. and complete surveys, as requested*	$ 12,316.59
2E. Three Notched Trail Coordination	*Participate in Master Plan Technical Committee* *Collect and/or provide data* *Support other Three Notched Trail planning efforts*	
2E. Long Range Transportation Plan	*Review and amend the LRTP, as necessary*	$ 2,052.77
Total		$ 41,055.30

Task 3: Short Range Transportation Planning and Local, State, and Federal Agency Assistance

Task 3 PL and FTA: *$215,979.43*

198 (PL)		
3A. Transportation Improvement Program (TIP)	*Process the annual obligation report* *Update of TIP, Process TIP amendments and adjustments*	$ 15,439.65
3B. SMART SCALE, STARS, Project Pipeline, and Other Grant Planning and Support	*Regular updates to CA-MPO committees* *Technical assistance to localities for SMART SCALE application drafting and submission* *Participate in Project Pipeline and STARS studies* *Review performance of past applications* *Coordinate info sharing between localities for applications* *Identify, develop, or administer transportation-related*	$ 38,599.12
3C. Regional Travel Demand Management (TDM), Transit and Rail Planning, Human Service Planning for Transit, and Bike/Ped Support	*Improve carpooling and alternative modes of transportation* *Support CAT and Jaunt TDP/TSP development* *Participate in local transit studies/plans that impact the region* *Participate in statewide initiatives to expand and improve transit/rail service to the region*	$ 38,599.12
3D. Annual Performance Targets	*Prepare background materials and facilitate discussion* *Complete documentation to notify the state of adopted targets* *Update the TIP once adopted*	$ 15,439.65
3E. Special Studies, Projects, Programs, and Contingency	*Participate in special transportation-related studies or projects for CA-MPO localities, as requested* *Assist localities with updates to Comprehensive Plans or other planning documents related to transportation* *Continue exploring an on-call consulting program in coordination with local partners*	$ 46,318.94
Total		$ 154,396.48

199 (FTA)		
3A. Transportation Improvement Program (TIP)	*Process the annual obligation report* *Update of TIP, Process TIP amendments and adjustments*	$ 6,158.30
3B. SMART SCALE, STARS, Project Pipeline, and Other Grant Planning and Support	*Regular updates to CA-MPO committees* *Technical assistance to localities for SMART SCALE application drafting and submission* *Participate in Project Pipeline and STARS studies* *Review performance of past applications* *Coordinate info sharing between localities for applications* *Identify, develop, or administer transportation-related*	$ 15,395.74
3C. Regional Travel Demand Management (TDM), Transit and Rail Planning, Human Service Planning for Transit, and Bike/Ped Support	*Improve carpooling and alternative modes of transportation* *Support CAT and Jaunt TDP/TSP development* *Participate in local transit studies/plans that impact the region* *Participate in statewide initiatives to expand and improve transit/rail service to the region*	$ 15,395.74
3D. Annual Performance Targets	*Prepare background materials and facilitate discussion* *Complete documentation to notify the state of adopted targets* *Update the TIP once adopted*	$ 6,158.30
3E. Special Studies, Projects, Programs, and Contingency	*Participate in special transportation-related studies or projects for CA-MPO localities, as requested* *Assist localities with updates to Comprehensive Plans or other planning documents related to transportation* *Continue exploring an on-call consulting program in coordination with local partners*	$ 18,474.89
Total		$ 61,582.95

Next Steps and Approval Timeline

Action	Body	Date
Initial draft provided to the MPO Technical Committee and VDOT/DRPT	MPO Technical Committee	February 18, 2025
Initial draft provided to the MPO Policy Board	MPO Policy Board	February 26, 2025
Initial draft provided to Citizens Transportation Advisory Committee (CTAC)	CTAC	March 19, 2025
MPO Technical Committee provides recommendation to MPO Policy Board	MPO Technical Committee	April 15, 2025
MPO Policy Board provides approval and adoption of FY26 UPWP	MPO Policy Board	April 23, 2025
CTAC provides recommendation to MPO Policy Board	CTAC	May 21, 2025